



Out of School Hours Care

ABN: 58 219 871 329

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## Vacation care Risk Assessment

Name of Day: Mini Olympics

Date: 1/10/20

Number of children: Max 40

Which risk assessment safety points are relevant for today? (Please tick)

Adventure Play     Animals     Art & Craft / Creative activities

Bushland/Water environments     Children with additional needs

Food & Cooking     Media & Entertainment     Sport/Physical activity

Water Play     Excursion travel

Ensure risk assessments are available to parents on the day, that they have been read by all staff involved and any relevant risk preventative measures are illustrated to children.

Is a site visit required? Yes  No

If yes, please record name of staff member conducting site visit as well as the date of the visit.

Is there a site-specific risk assessment for the venue? Yes  No

If yes, please print and make available to all staff and parents.

Other than risks presented in the above documents, please outline any activity specific risks on the table on page 2.



## RISK ASSESSMENT FORM TEMPLATE

Potential Hazard	Who is at Risk?	Existing control measures	Risk Rating	Preventative Measures	Responsibilities
Behaviour escalation due to heavy engagement in team competition	Children, Educators	Proper supervision, clearly outlined rules,	2	Behaviour management strategies before behaviour escalates, child cooperation	Educators
Injury during highly competitive activities (e.g. Tug of War, 3-legged race)	Children Educators	Risk identification before commencing activity, clearly outlined rules, proper supervision,	1	Rules clearly explained, child cooperation,	Educators Children
Biological contamination from outside sources (I.e. COVID-19)	Children Educators NTOOSHC community	All people entering NTOOSHC are to follow the Australian Gov health guidelines on how to prevent the spread of viruses.	2	Everyone is to wash their hands thoroughly upon entry to NTOOSHC, after touching their faces, coughing, or sneezing. All adults to maintain social Distancing practices of 1.5m. Physical contact to be reduced to a minimum.	Educators Children Parents/guardians

### Risk Assessment Matrix

Consequences / Impact	Probability / Likelihood			
	Very Likely Could happen at any time	Likely Could happen some time	Unlikely Could happen but very rare	Very Unlikely Could happen but probably never will
<b>VERY HIGH</b> - Kill or cause permanent disability or ill health	1	1	2	3
<b>HIGH</b> - Long term illness or serious injury	1	2	3	4
<b>MEDIUM</b> - Medical attention and several days off work	2	3	4	5
<b>LOW</b> - First Aid required and no time off work	3	4	5	6

Risk assessments are conducted to ensure that there is correct and reasonable supervision carried out for activities. If you believe an activity requires ratios other than 1:15 for an in-centre day and 1:10 for an excursion day, please note this down in the preventative measures column and alert the centre director to ensure appropriate planning occurs.

# North Turrumurra OSHC

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Out of School Hours  
Centre 9449 5661



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Name of educator completing this risk assessment: Yasmin de Jonge