



Out of School Hours Care

ABN: 58 219 871 329

Ph: 02 9449 5661

237 Bobbin Head Road, Turrumurra North 2074

Email: [ntooshc@gmail.com](mailto:ntooshc@gmail.com)

Website: [www.ntooshc.com.au](http://www.ntooshc.com.au)

## Vacation care Risk Assessment

Name of Day: Laser Warriors

Date: 6<sup>th</sup> Oct 2020

Number of children: Max 40

Which risk assessment safety points are relevant for today? (Please tick)

Adventure Play     Animals     Art & Craft / Creative activities

Bushland/Water environments     Children with additional needs

Food & Cooking     Media & Entertainment     Sport/Physical activity

Water Play     Excursion travel

Ensure risk assessments are available to parents on the day, that they have been read by all staff involved and any relevant risk preventative measures are illustrated to children.

Is a site visit required? Yes  No

If yes, please record name of staff member conducting site visit as well as the date of the visit.

Is there a site-specific risk assessment for the venue? Yes  No

If yes, please print and make available to all staff and parents.

Other than risks presented in the above documents, please outline any activity specific risks on the table on page 2.



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## RISK ASSESSMENT FORM TEMPLATE

Potential Hazard	Who is at Risk?	Existing control measures	Risk Rating	Preventative Measures	Responsibilities
Laser pointed in eye	Educators and children	Laser Warrior company using 'guns' without lasers	5	Laser Warrior staff to provide safety briefing to children informing of dangers of pointing lasers at eyes	Staff understand incident/emergency procedures in the case of eyes getting hurt
Behaviour escalation to violence	Educators and children	Educators understand children's emotional tendencies and needs Educators know relationship dynamics between children	3	Educators and Laser Warrior staff appoint teams to mitigate risk of children emotionally heightening one another	Educators and Laser Warrior staff
Tripping when running	Educators and children	WHS checks	4	WHS check to ensure no tripping hazards of area are present. Ensure shoe laces are tied before activity commences.	Educators
Collisions between individuals	Educators and children		4	Speak to children before activity about being spatially aware and looking out for others while playing	Educators
Hiding or running out of bounds	Educators and children	Cones are laid out to display the boundaries	4	Point out the cones to students during safety briefing	
Misuse of inflatable	Children	Children to be	6	Children to be	NTOOSHC Staff

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features		instructed not to jump over or attempt to move features.		removed from play following misuse of equipment.	
Sunburn, dehydration, Extreme weather conditions etc.	Children and Educators	<p>UV rating will be checked prior to excursion commencing as part of the daily WHS check.</p> <p>Sunscreen provided and water bottles encouraged to be on hand during activity.</p> <p>Existing safety discussions about sun safety.</p>	3	<p>Children will be given regular drink breaks throughout the day to ensure they remain hydrated.</p> <p>When outdoors children and staff will be expected to wear hats at all times.</p> <p>Children without a hat to be given One.</p>	All staff
Allergic reactions /asthma /medical conditions	All people with anaphylaxis, other allergies, asthma or other medical conditions	<p>Existing safety discussions</p> <p>All Staff trained in first aid etc. + first aid kits carried.</p> <p>All staff aware of children with conditions and are aware of RMCP's and action plans.</p> <p>Action plans are discussed</p> <p>Children with conditions are discussed prior.</p> <p>Children are aware not to share food and are aware of their own conditions</p>	3	<p>Remind children regarding rules</p> <p>Keep children away from triggers</p> <p>Closely monitor children with conditions</p>	Staff to be aware of children at all times particularly children with medical conditions.

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<p>Biological contamination from outside sources (i.e. COVID-19)</p>	<p>Children and Educators  NTOOSHC community</p>	<p>All people entering NTOOSHC are to follow the Australian Gov health guidelines on how to prevent the spread of viruses.</p>	<p>2</p>	<p>Everyone is to wash their hands thoroughly upon entry to NTOOSHC. Also, after touching their faces, coughing, or sneezing.  All adults to maintain social distancing practices of 1.5m.  Physical contact to be reduced to a minimum.</p>	<p>Feature Creature staff  Educators  Children  Parents/guardians</p>
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## Risk Assessment Matrix

Consequences / Impact	Probability / Likelihood			
	Very Likely Could happen at any time	Likely Could happen some time	Unlikely Could happen but very rare	Very Unlikely Could happen but probably never will
<b>VERY HIGH</b> - Kill or cause permanent disability or ill health	1	1	2	3
<b>HIGH</b> - Long term illness or serious injury	1	2	3	4
<b>MEDIUM</b> - Medical attention and several days off work	2	3	4	5
<b>LOW</b> - First Aid required and no time off work	3	4	5	6

Risk assessments are conducted to ensure that there is correct and reasonable supervision carried out for activities. If you believe an activity requires ratios other than 1:15 for an in-centre day and 1:10 for an excursion day, please note this down in the preventive measures column and alert the centre director to ensure appropriate planning occurs.

Name of educator completing this risk assessment: Matt Low