



## Vacation care Risk Assessment

Name of Day: Tech Day

Date: 6<sup>th</sup> July, 2020

Number of children: 30 max

Which risk assessment safety points are relevant for today? (Please tick)

Adventure Play     Animals     Art & Craft / Creative activities

Bushland/Water environments     Children with additional needs

Food & Cooking     Media & Entertainment     Sport/Physical activity

Water Play     Excursion travel

Ensure risk assessments are available to parents on the day, that they have been read by all staff involved and any relevant risk preventative measures are illustrated to children.

Is a site visit required? Yes  No

If yes, please record name of staff member conducting site visit as well as the date of the visit.

Is there a site-specific risk assessment for the venue? Yes  No

If yes, please print and make available to all staff and parents.

Other than risks presented in the above documents, please outline any activity specific risks on the table on page 2.



## RISK ASSESSMENT FORM TEMPLATE

Potential Hazard	Who is at Risk?	Existing control measures	Risk Rating	Preventative Measures	Responsibilities
Access to the Internet	Children	All families are required to sign the NTOOSHC technology agreement which outlines that devices with access to the internet are not to be used at NTOOSHC.	5	Staff will monitor the use of technology.	Children and Educators
Inappropriate games	Children	Children are to adhere to the technology agreement.	5	Staff will monitor the use of technology.	Children and Educators
Physical altercations over use of tech	Children	Children to be removed from the activity immediately and contact made with their guardians.  First aid kit present.  Incidents recorded.	3	Staff to inform children of the consequences of aggressive play.  Appropriate supervision maintained under the ratio of 1:15.	Children and Educators
Biological contamination from outside sources (i.e. COVID-19)	Children and Educators  NTOOSHC community	All people entering NTOOSHC are to follow the Australian Gov health guidelines on how to prevent the spread of viruses.	2	Everyone is to wash their hands thoroughly upon entry to NTOOSHC. Also after touching their faces, coughing, or sneezing.	Children  Educators  Parents/guardians

# North Turrumurra OSHC

North Turrumurra  
Out of School Hours  
Centre 9449 5661



Out of School Hours Care

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				<p>All adults to maintain social distancing practices of 1.5m.</p> <p>Physical contact to be reduced to a minimum.</p>	
Behaviour escalation to violence – competitiveness	Educators and children	<p>Educators understand children’s emotional tendencies and needs</p> <p>Educators know relationship dynamics between children</p>	3	Educators to be aware with the risk of children emotionally heightening one another	Educators

## Risk Assessment Matrix

Consequences / Impact	Probability / Likelihood			
	Very Likely Could happen at any time	Likely Could happen some time	Unlikely Could happen but very rare	Very Unlikely Could happen but probably never will
<b>VERY HIGH</b> - Kill or cause permanent disability or ill health	1	1	2	3
<b>HIGH</b> - Long term illness or serious injury	1	2	3	4
<b>MEDIUM</b> - Medical attention and several days off work	2	3	4	5
<b>LOW</b> - First Aid required and no time off work	3	4	5	6

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Risk assessments are conducted to ensure that there is correct and reasonable supervision carried out for activities. If you believe an activity requires ratios other than 1:15 for an in-centre day and 1:10 for an excursion day, please note this down in the preventive measures column and alert the centre director to ensure appropriate planning occurs.

Name of educator completing this risk assessment: Matt Low & Kirsty Hunt